



HEAVY MATERIALS
A U.S. CONCRETE COMPANY 
US VIRGIN ISLANDS

Environmental, Health, and Safety Manager

Position Summary

An Environmental Health and Safety (EHS) Manager ensures that the health, safety, and environmental impact policies of Heavy Materials are being successfully implemented on all HM's sites territorially. This is a managerial position largely carried out with day-to-day activities of but not limited to regularly tour facilities to personally inspect operations and communicate with different departments and leadership.

An EHS manager's primary duty is ensuring compliance with federal, corporate and local regulations as pertains to the health, safety, and productivity of workers and environmental impact of the organization's operations (where applicable). Regular duties of an EHS manager include developing and overseeing worker safety training programs, investigating and recommending courses of action for on-the-job accidents, analyzing potential worker safety risks in a facility and implementing measures to mitigate them, and facilitating required government safety inspections.

OSHA & MSHA certification is required. The position requires strong managerial, communication, and analytical skills, as well as the ability to work in both a team and independently. EHS managers must also be able to handle high-stress emergency situations.

The EHS manager typically works during regular business hours however, likely must be expected to be on call at all hours that their organization is operating in the event of a safety emergency.

FLSA: Exempt **EEO:** Field – Facility Operations

Duties and Responsibilities (not all inclusive):

1. Ensure compliance with federal, local and corporate environmental, health and safety regulations and builds a reputation that is proactive best-in-class.
2. Modify and implement compliance tracking programs and record keeping systems.
3. Develop HM's environmental policies, mission, respective goals, objective and practices.

4. Assures that HM continuously improves our performance in Environmental Health and Safety innovation while maintaining compliance with all Local, and Federal Environmental and Safety regulations.

Essential Functions

1. Develop the overall strategy for continuous improvement for HM's Environmental Safety Initiatives.
2. Lead effort of environmental equality for the development of the strategy, policies, goals and objectives for HM's Environmental programs. Help initiate a similar structure to support HM's corporate safety program.
3. Enable sub-team to implement the various environmental programs necessary to meet the corporate environment goals for a zero footprint by the EPA deadline. Teams are to be provided with both technical and financial support.
4. Provide technical expertise, strategic leadership and support for all HM's various facilities, departments, (including all acquisitions) on regulatory compliance issues in Safety and Environmental Health.
5. Understand the chemical and any/all potential safety and environmental hazards used/present at all HM Sites, take steps to reduce the use of problematic chemical and to mitigate any potential safety and environmental health hazards.
6. Provide strategic leadership and guidance for HM's Environmental Affairs, Design for the Environment and Safety plans including reporting, data, people and budgetary responsibilities.
7. Work with the Supervisors across HM (to include the delivery of presentations to the current employees). Coordinate development of training modules for the HM teams to enable them to conduct environmental checks of their work areas with authority and credibility.
8. Represent the company as appropriate to support HM's Environmental and Safety strategies.
9. Create and maintain program management systems to ensure that HM's various Safety and Environmental Health certification, accreditation and compliance efforts are developed and continuously improved. (Could include IOS-14001, OSHA/MSHA, Voluntary Protection Programs, etc.).
10. Lead various communications to ensure the development of strategic Environment Health and Safety daily/weekly/monthly documentation management.
11. Provide leadership and guidance on the standards for HM's efforts. Assure that HM remains in the standards for the industry.

12. Performs additional responsibilities as requested (serve in various advisor roles and needed).

Other duties and responsibilities as required by business necessity may be added, deleted or changed at any time at the discretion of management formally, informally or in writing. Scheduling and shift assignments and work location may be changed at any time as required by business necessity.

Minimum Requirements

1. Bachelor's degree in Environmental Science, Chemistry, Biology, Chemical Engineering, Safety and Health, EH&S Management, or related field required. A Master's degree in any of the fields listed above preferred.
2. Minimum 5-7 years of leadership/managerial experience writing the Environmental Health and Safety function required.
3. Proven leadership and teamwork skills with demonstrated abilities to both work collaboratively to influence those with whom no formal hierarchical relationship exists.
4. Demonstrated proficient with office automation/communication software tools used in the HM office environment.
5. Highly effective written and verbal communication skill that can be used with people of various backgrounds, experience and education levels.
6. Highly developed interpersonal communication skills and cultural sensitivity. Demonstrated highly effective presentation skills and training delivery skills.
7. Ability and willingness to be trained as Haz-Mat first responder and assume role of incident commander as needed.
8. Ability to travel in excess of 30-40% of the time.
9. Must be able to perform all essential functions of the position with or without accommodations.

Job Requirements

- Proven field service experience.
- Pass a pre-employment drug screen.
- Legally eligible to work in the United States.
- Ability to walk on uneven terrain.
- Must be physically capable of walking, driving and assessing areas on high and low elevations.
- Ability to work flexible shifts and to adapt to changing work schedules.
- Must be able to interpret and follow written and oral instructions and assignments.

- Must have a USVI driver's license and good driving record.
- Must have a working knowledge of the industry, health and safety regulations and technical comprehension of the current requirements for EHS.

Heavy Materials, LLC is an equal opportunity employer, and as such, all qualified applicants will receive consideration for employment without regard to race, color, religion age, genetic information ancestry, sex, sexual orientation, gender identity, disability, status as a protected veteran or national origin.